

MANSFIELD TOWNSHIP COMMITTEE MEETING

January 10, 2018

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the regular meeting held on December 27, 2017, which was seconded Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: Mr. Farino

Mr. Hayes made a motion to approve the minutes from the regular meeting held on January 1, 2018, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

Mr. Hayes made a motion to send a RICE notice to an employee that had made a request, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: Mr. Farino

EXECUTIVE SESSION:

Mr. Hayes made a motion to enter into Executive Session at 7:36 pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

Mr. Lavery stated that we are going into Executive Session at 7:36pm to discuss two personnel matters.

Return from Executive Session at 8:20pm.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mr. Farino, Mayor Watters

Mr. Lavery, Esq stated that during Executive Session the Committee discussed three matters, a personnel matter dealing with an employee, a second personnel matter dealing with retirement, and contractual matter dealing with DPW, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

CLERKS REPORT:

Ms. Hrebenak stated that she had nothing to report.

FINANCE REPORT:

Mrs. Mollineaux stated that she had nothing to report.

EMPLOYEES REPORTS:

Mrs. Fascenelli stated that she had nothing to report.

ENGINEERS REPORT:

Mr. Kastrud introduced himself to the Township Committee and went through his background.

Mr. Hayes made a motion to approve the engineer transition with a maximum being spent of \$500, which was seconded by Mr. Misertino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

PUBLIC PORTION:

Deborah Curving, 1 Kenley Way, streets in Kensington were an absolute mess and inquired about salting and snow fence.

Mr. Wood explained that there was a snow event which was followed by wind issues. Salt was used on more heavily travelled roads as salt does not work under these types of conditions. Snow fence will need to be addressed for next year.

Mayor Watters stated that he felt that Mr. Wood did a good job with the snow removal and even the County cut back on snow fencing.

Scott Minter, 545 Mount Bethel Road, asked why it is that other townships that used salt didn't seem to have an issue with the salt not working.

Mr. Minter asked what the process is for the tax payers to report issues with the roads.

Mr. Farino stated that it would be best to contact dispatch.

Chief Reilly stated that it would be best if the taxpayers contact the non-emergency police number.

Mr. Rich Petteruti, Snyder Road, asked Mr. Misertino if it is true that he is no longer a Republican.

Mr. Misertino stated that he has changed to independent and that this is something that he does not feel is township business.

RESOLUTION:

**RESOLUTION # 2018- 34
TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES**

WHEREAS, Ordinance Numbers 2016-13, 2017-10 & 2017-16 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2018, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Joseph Watters	Mayor	\$ 600.00
Desiree Mora Dillon	Deputy Mayor	\$ 259.00
Desiree Mora Dillon	Committee Member	\$ 4,740.00
Joseph Farino	Committee Member	\$ 4,740.00
Ronald Hayes	Committee Member	\$ 4,740.00
Michael Misertino	Committee Member	\$ 4,740.00
Joseph Watters	Committee Member	\$ 4,740.00

Mr. Hayes made a motion to approve the passage of Resolution 2018-34, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora Dillon made a motion to reject all bids for Heiser Road due to all bids being over the budgeted appropriations, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

RESOLUTION 2018-35
AUTHORIZING PURCHASING FROM MORRIS COUNTY CO-OP CONTRACT #6 FOR HEISER ROAD
RESURFACING FROM TILCON, Inc., 9 ENTIN ROAD, PARSIPPANY, NJ 07054 AND MORRIS COUNTY CO-OP

CONTRACT #36 FOR HEISER ROAD LINE STRIPING FROM DENVILLE LINE PAINTING, INC, 2 GREEN POND ROAD, ROCKAWAY, NJ 07866

WHEREAS, the Township of Mansfield wishes to contract out for Road resurfacing and stripping under Morris County Co-Op; and

WHEREAS, Morris County Co-Op Pricing System awarded a contract to Tilcon, Inc., 9 Entin Road, Parsippany, NJ 07054 for Road resurfacing; and

WHEREAS, the Chief Financial Officer has certified that funds were appropriated in the amount of \$ 171, 114.00; and

WHEREAS, Morris County Co-Op Pricing System awarded a contract to Denville Line Painting, Inc., 2 Green Pond Road, Rockaway, NJ 07866 for line painting; and

WHEREAS, the Chief Financial Officer has certified that funds were appropriated in the amount of \$ 2, 984.16; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Chief Financial Officer to authorize these services through the Morris County Co-Op Pricing System.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield that the Chief Financial Officer be authorized to issue purchase orders to Tilcon, Inc., 9 Entin Road, Parsippany, NJ 07054 and Denville Line Painting, Inc., 2 Green Pond Road, Rockaway, NJ 07866

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Donna M. Mollineaux, Chief Financial Officer of the Township of Mansfield, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed \$ \$174,098.16. The appropriations will be made available through the following accounts:

Road Construction	C-04-44-215-1403-9000	\$	7,856.91
	C-04-44-215-1503-9000	\$	10,418.19
	C-04-44-215-0999-9000	\$	1,319.82
DOT Grant Heiser			
	G-02-41-289-0700-6015	\$	95,921.86
Road Construction			
	7-01-44-905-0000-9000	\$	58,581.38
		\$	174,098.16

Mr. Hayes made a motion to approve the passage of Resolution 2018-35, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None
Abstain: None

Resolution #2018-36

Award of Bid for Watters Road Improvements to
Reivax Contracting Corp, 356 Thomas Street, Newark, NJ 07114 in the Amount of \$175,888.00

WHEREAS, the Township of Mansfield received bids on Wednesday, December 6, 2017, at 11:00 am for Watters Road Improvements:

BIDDER NAME	TOTAL BID AMOUNT
Reivax Contracting Corp	\$175, 888.00
H&K Group	\$214,094.35

WHEREAS, it is the recommendation to award the contract to Reivax Contractin Corp., 356 Thomas Street, Newark, NJ 07114, in the amount of \$175, 888.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriations to follow; and

WHEREAS, this contract has been awarded to Reivax Construction Corp. through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the bid be awarded to: Reivax Contracting Corp., in the amount of \$175, 888.00.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Mansfield that in accordance with the bid specifications, the contract between Mansfield Township ("Owner") and Reivax Contractin Corp., ("Contractor") shall contain:

- rovisions of all labor, material, and equipment necessary to perform all work as indicated on the Drawings and Specified for the Watters Road Project.
- his contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
- ny modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
- he cost of this contract is not to exceed the total bid amount unless negotiated in advance of service delivery, and the Township Committee approves an amendment revising that figure.
- illing must be rendered within 30 days of service delivery.
- s required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to resolution as Exhibit B.

- he Township may terminate this contract if contractor does not fulfill the services as outlined in the Bid Specification, upon 10 days written notice via certified mail.
- he Contractor shall commence the work not later than 10 calendar days after the owner has given the Notice to Proceed Date to the Contractor in writing.
- he completion time period shall include, but not be limited to, the time necessary to prepare shop drawings, to order, process, and deliver all equipment and materials, to obtain necessary permits and approvals, to perform the proper installation contemplated under this Contract and all else necessary and incidental in connection with the performance of this Contract.
- f the Contractor fails to complete the work within the specified time plus extensions, the Contractor shall be responsible to the Township for liquidated damages in the sum of \$1000.00 per day for every day thereafter until the completion and acceptance of the work. Such liquidated damages shall not be considered as a penalty. The Township shall deduct and retain out of any money due or to become due herein to Contract the amount of the liquidated damages
- n accordance with bid specifications, if the Contractor, upon notification by the Township of Mansfield, fails to execute the contract prepared by the Township attorney within 10 days of such notification with the Township of Mansfield, the Township may rescind the award of the bid to the Contractor and award the contract to another bidder, and shall have the right to proceed against the guaranty accompanying the bid.

Mr. Hayes made a motion to approve the passage of Resolution 2018-36, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino
 Nays: None
 Absent: None
 Abstain: Mayor Watters

RESOLUTION # 2018-37
 FOR TRANSFER OF FUNDS

TOWNSHIP OF MANSFIELD
 WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, there are insufficient funds in some of the 2017 budget line items; and

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of appropriation reserve funds before April 1, 2018.

NOW, THEREFORE BE IT RESOLVED, (not less than two-thirds of all members thereof affirmatively concurring) that the Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

CURRENT FUND

<u>Account:</u>	<u>From:</u>	<u>To:</u>
Finance S/W	\$ 4,000.00	

Tri-County Fire Company		\$ 4,000.00
TOTALS	\$ 4,000.00	\$ 4,000.00

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2018-37, which was seconded by Mr. Hayes.

Mr. Misertino questioned if the stipend limit was increased in 2017.

Mr. Misertino asked that the same percent increase be distributed to all of the fire companies.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
 Nays: None
 Absent: None
 Abstain: Mr. Farino

ORDINANCE:
 1st Reading

ORDINANCE # 2018-01

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY FOR A POSITION WITH THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARY AND

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salary per annum of rate of compensation for the following position with the Township of Mansfield is determined to be as follows:

	RANGE
Planning/Zoning Secretary	\$ 3,000.00 - \$ 7,000.00
Shared Service	

Mr. Hayes made a motion to introduce Ordinance 2018-01 and requested that a public hearing be scheduled for February 14, 2018 at 8:00 pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
 Nays: None
 Absent: None
 Abstain: None

COMMITTEE PERSON COMMENTS:

Mayor Watters made an appointment of a 4th Alternate on the Land Use Board of Dolores Reagle.

Mr. Hayes made a motion to post for the position of part time violations clerk, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mayor Watters asked about the furnace people.

Mr. Wood mentioned R. R. Donnelly will be getting him estimates for the two water heater options.

Mr. Misertino made a motion to true up Mansfield Fire Co to settle up their outstanding bill of \$4600 for the tanker repair.

Mrs. Mollineaux spoke to the Township Committee regarding the availability of funds.

Mrs. Mora Dillon made a motion to give the \$4600, if available, to Tri County.

Mr. Misertino asked if funds are available to transfer it should be done to pay off the Mansfield Fire Company's outstanding debt.

Mayor Watters asked for a second on the motion. The motion was not seconded.

Mr. Hague, Tri County Fire, spoke to the Township Committee in reference to the engine repair.

Mr. Hayes stated that he thinks we should allow Mrs. Mollineaux time to see what funds are available.

Mr. Misertino asked if the rest of the Committee would support Mr. Hayes and himself getting together with the fire companies to update the old contract.

Mrs. Mora Dillon made a motion to adjourn at 9:06pm which was carried by all.